

COMPANY PROFILE



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THE CHAIRMAN'S WORD



I will share with you the vision and culture of trust, the art of creating and thinking of EICC because...

- When we set a goal and we intend to achieve it, we cannot separate them from our Mission, Vision and Values.
- The true entrepreneur is the one who goes to the action of thought and makes things happen.
- Ships are safely anchored in the ports, but weren't created for that.
- Whenever we meet with a successful business, we believe that there was one day a brave decision.
- There is no wrong moment to do the right thing.
- Leaders must understand that they need to manage people, seek their partnerships build teams, get a sense of timing and a sense of urgency.

- There is no wrong moment to do the right things. A victory cannot be achieved without a clear definition of the target and a clear and careful platform of open communication and clear strategy.
- The best moments in life should be created or recreated. It is pointless to sit and wait for them.
- The results come from the opportunities created and not the opposite.
- The paths for victory are more agreeable than the defeat, but not less difficult.
- The more we believe in our goals, the faster we will achieve them.
- Our responses to customer needs are generated by our ability to generate unique solutions, innovative, attractive and beyond any expectations.

- Trust is an essential element for success.
 When trust goes up, the speed of implementation and the results increase and costs decrease. And, at the opposite, the speed of the actions declines and costs increase.
- We are a continuing challenge to the best practices and at the same time we are this certain!
- To create the possible, we should attempt the impossible.

Regards,

Engr. Raed Abu Aisheh Chairman / CEO

NTRODUCTION

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Business Strategy

A ABOUT US

Eammar Infrastructure Contracting Company Ltd. (EICC) was established in 2003 as a full Saudi Business entity owned by Raed Wasfi Abu Aisheh. It is a heavy civil contractor in the Kingdom of Saudi Arabia. EICC's corporate offices are located in Al-Khobar, Eastern Province. As of date, the company employs over 500 strong talents and uses more than 270 heavy and earth moving machineries and equipment.

EICC performs a variety of infrastructure projects in the public and private sectors, performs site preparation services, and constructs buildings, plants, subdivisions and other facilities.

Its participation in both the public and private sectors and its diverse mix of project types and sizes have contributed to the company's revenue growth and profitability in the ever changing economic environment. EICC has the people, assets, experience and the bonding capacity to complete any size of project ON TIME and within the allocated resources.

B OUR STRATEGY

We work to create exceptional value for our shareholders by following coherent strategies:

- Targeting large and complex construction projects all over the kingdom.
- Investing in the best people and technology.
- Maintaining our commitment to quality and safety.
- Working in partnership with local and global leaders.
- Serving our clients with quality construction services that adds value to their projects.
- Evaluating alternative solutions, providing creativity, and continuously challenging ideas to find the best options.
- Expanding our operation to serve clients based all over the kingdom

NTRODUCTION

C OUR VALUES

Our Core Values represent who we are and provide, without question, the standard of behavior by which we conduct business. These values are the heart, soul, and character of EICC. Our Code embodies the vision of our company founders and encompasses the values that have been and will continue to be vital to the future success of the company. Our Core Values represent how we treat each other, how we deal with our clients, how we respond to our stakeholders, and how we hold each other and ourselves accountable. This is the legacy we will leave for generations to come.

The following eight ethical Core Values represent the cornerstone of our Code of Conduct. While achieving these high standards may be difficult to attain, we nonetheless aspire to live our lives and conduct our business with:



1. Honesty

- Being truthful, accurate and straightforward.
- Being candid and non-deceptive in communication and conduct.

2. Integrity

- Maintaining consistency between our beliefs and our behavior walk our talk!
- Having the courage to contend boldly for that which is right and reject firmly that which is wrong.

3. Fairness

- To endeavor to be reasonable, open-minded, impartial, even-handed, and non-discriminatory in all our dealings.
- Genuine partnership and active collaboration within and outside the company.
- Maintaining, without deviation, an attitude of sincerity, tolerance, consideration, and assistance towards others, regardless of position.

4. Accountability

- Accepting responsibility for our own actions or inactions and for those whom we supervise.
- Taking prompt, constructive steps to correct mistakes or defects.
- Promoting teamwork by holding each other accountable rejecting behaviors inconsistent with the Code of Conduct of EICC.

5. Consideration for Others

- Practicing the principles of the Golden Rule.
- Respecting the dignity, rights, safety, and personal property of others.
- Being open to ideas and opinions of others.
- Exercising patience and remaining positive under all circumstances.



NTRODUCTION

Assuring that those whom you supervise are not put in a compromising situation.

6. Pursuit of Excellence

- Consistently applying diligence, perseverance, attention to detail, and good work habits to ensure quality
- projects, products and excellent customer service.
- Building capabilities through continuous learning, coaching, mentoring and teaching.
- Never accepting complacency or indifference.
- Remaining flexible and open to possibilities.

7. Reliability

- Making realistic commitments and following-through on the commitments we make.
- Being prompt and responsive in business dealings within and outside the company.

8. Citizenship

- Complying with all governmental laws, rules and regulations.
- Showing consideration for the safety and welfare of everyone, including our natural environment.
- Responding to the impact our work has on the natural environment by consistently evaluating and improving our efforts so that our projects and processes work in harmony with the environment.
- Cultivating an organization that actively encourages us to be the best of who we are and continuously strives to make a difference in our communities and the world.



D SAFETY

Our strong written Accident Prevention Program and Management Leadership do make a difference!

At EICC, we believe that the prevention of accidents is both our moral obligation and good business. Our safety efforts are based on our belief that every working person is entitled to a safe and healthy place to work at. The responsibility for the health and safety of our employees goes far beyond simple compliance with the government regulatory requirements. We recognize that the protection of our employees, property, the public and the environment is essential to the efficient and successful completion of every construction project we undertake. Safety is more than a priority at EICC. Here safety is a value.

EICC has established Accident Prevention Program that includes formal safety training, inspections, audits and a formalized system of reporting. We recognize that accident prevention is a line management responsibility. That responsibility is shared at every level of our organization, from the President all the way through our crafts work force. We train our managers, supervisors and employees to identify and rectify unsafe conditions and more importantly unsafe work practices.

Our project management teams administer our Accident Prevention Program at the project level, with the support of a full-time Safety Manager reporting directly to the project Manager. At the corporate level, our program has oversight and management from a full-time Safety Director and an Operations Safety Manager.

We know that our accident prevention efforts must have the same value as quality, morale, cost, schedule, and production. Safety is not something we do in addition to the work. It is how we do the work!

At EICC, we recognize that accidents should be unusual events and that most of them are preventable. Our goal continues to be **ZERO ACCIDENT**.

GENERAL INFORMATION



Company Name: Eammar Infrastructure Contracting Company Ltd (EICC) شركة إعمار البنية التحتية للمقاولات المحدودة

Name of Owner	Eng. Raed Wasfi Abu Aisheh - Mr. Mohammed S. Al-Hajri
Year of Establishment	2003
Head Office Address	P. O. Box 1850 Dammam 31441 ,Saudi Arabia - Tel: +966 13 8810066 - Fax: +966 13 881006
Website	www.eammar.com
Email Address	info@eammar.com
Commercial Registration #	2051030949
Contract Classification # Saudi Aramco Vendor #	First Classification - Water Network ,Storm Water Drainage and Sewage Networks. 10051044
Chamber of Commerce #	72771
VAT Registration #	300500909100003
Bank References	Alawwal Bank, Albilad Bank, Saudi Fransi Bank



SERVICES, OPERATION AND THE ORGANIZATION

SERVICES AND OPERATIONS

EICC is a construction company that offers a wide range of services to meet the varying needs and requirements of its clientele. It has a group of highly qualified managers and engineers who have outstanding leadership skill and can handle and handover projects on time within the allocated financial resources. It can confidently undertake the construction of all types of infra-structure works: Buildings, Roads & Highways, Bridges, Land Development and Industrial Facilities.

A THE DEPARTMENTS AND FUNCTIONS

To ensure the company's systematic and efficient operation, a blend of interrelated and interdependent departments have been formulated and designed to integrate and centralize the control and management of its undertakings.

Diagram IV.I shows the relationship of the varying roles of each department.



A 1 PROJECTS OPERATIONS DEPARTMENT

This is the central pivotal department of the company, and all the rest are peripheral. It has the responsibility of handing over the projects on time and within the target budget without sacrificing the quality and safety.

The management and supervision of the projects are the primary responsibilities of the department. This department also requires the majority of employees consisting of the Project Managers, Site Engineers, Foremen, Skilled and Labors. This department is headed by the Projects Operations Manager. EICC Projects Operations Department has been tried and tested through time with remarkable longevity of experience and teamwork.

A 2 TENDERING AND TECHNICAL DEPARTMENT

The main duty of this department is to provide technical assistance to all projects and perform research and study of current trends in technology and information. They carry out the design, investigation, queries, technical studies, submittals, certificates and drawings. They also execute the duties of monitoring contract and its respective correspondence. Pre-bidding, bidding and post-bidding activities are undertaken by this department including the preparations of invoices, attachments, and quantity surveys.

SERVICES, OPERATION AND THE ORGANIZATION

A 3 PLANNING & DEVELOPMENT DEPARTMENT

The planning Department is essential in the controlling, monitoring, evaluating, scheduling, and budgeting of the projects whose functions are summarized into the following:

- a. Determining the cost estimates of all projects, making quantity survey, preparing the B.O.Q. and assigning the weight percentage for each activities.
- b. Preparing the schedule, the targets and the preparations of the invoices.
- c. Monitoring the progress of the work, recommending changes and finalizing the corrections.

A 4 QUALITY ASSURANCE AND CONTROL DEPARTMENT

The department guarantees the quality of all the works by doing inspection, controlling and assuring of quality and recording. All plants, equipment, instruments, and apparatus are regularly checked and calibrated. Materials are carefully maintained, stockpiled, and produced to comply with international standards. The parameters are complied with and attested by external third party laboratory

A 5 PROCUREMENT DEPARTMENT

This is in-charge of sourcing out all the requirements of the project except human resources. It handles the canvassing, submittals, sampling, selection, purchasing, and delivery of the materials, tools and equipment, and other requirements.

A 6 EQUIPMENT AND LOGISTICS DEPARTMENT

This department manages and supervises the acquisitions, maintenance, repairs, and performance of the equipment and its operators. They are responsible for the training, certification and evaluation of operators. Their primary goal is to maximize the utilization of the equipment with minimal cost of operation, repairs, and maintenance.

A 7 SAFETY AND LOSS PREVENTION DEPARTMENT

It is a priority of EICC to ensure the safety and maintenance of its properties to be in good working condition and to prevent loss and damage to the environments, property, and people. Our safety personnel, scaffolding supervisors and inspectors, heavy equipment operators and permit receivers are well trained.

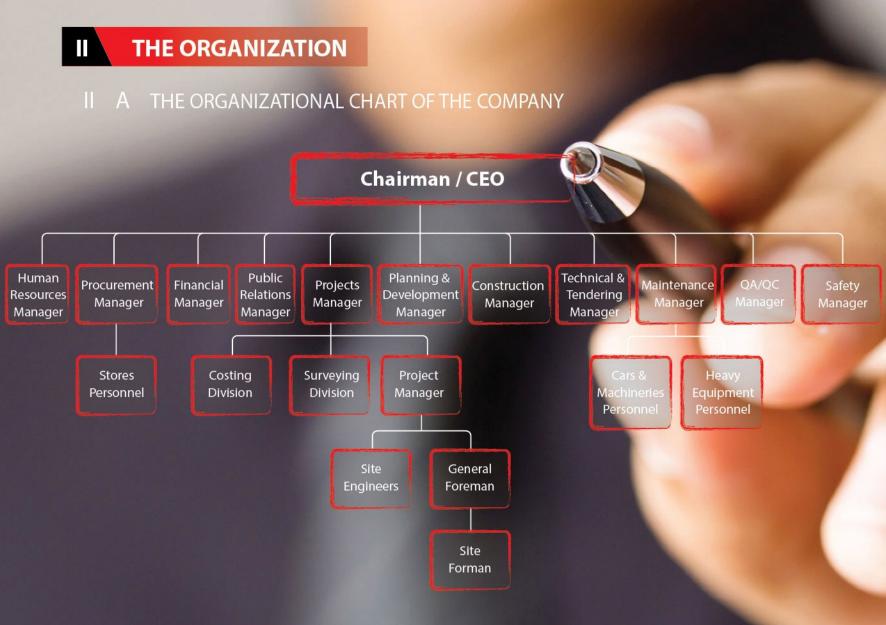
A 8 FINANCE DEPARTMENT

This department is in-charge of handling all the collections, disbursements, payments, accounting, recording, and funding. It also serves as internal auditor to all the projects.

A 9 ADMINISTRATION AND PERSONNEL DEPARTMENT

The aim of this department is to satisfy the project's personnel requirements and the personnel's necessities while taking residence in the country. It is in-charge of the maintenance and operations of all the labor camps. They coordinate and supervise the deployment of workers elsewhere.

SERVICES, OPERATION AND THE ORGANIZATION



II C THE MANPOWER

TRADE	Number of Employed	TRADE	Number of Employed	
Management Level	40	► Site Engineers	15	
▶ QA/QC Engineer	2	Supervisor – Mechanical	3	
Supervisor – Electrical	3	▶ Mechanical	10	
▶ Electrician	10	Operator – Heavy Equipment	50	
Foreman – Civil	15	▶ Operator - Crane	8	
► Foreman	25	Driver (Light and Vehicle)	74	
► Carpenter	20	▶ Scaffolder	15	
► Steel Fixer	18	Rigger	2	
Mason	18	▶ Welder	5	
▶ Tile Setter	5	▶ Store Keeper	8	
Sand / Grit Buster	2	Labor / Helper	155	
▶ Painter	2			
▶ Plumber / Pipe Fitter	15	TOTAL	520	



MACHINERY AND EQUIPMENT

THE MACHINERY

A list of all equipment and machines currently in active use by EICC as tabulated below.

DESCRIPTION	NUMBER OF COMMISSIONED	DESCRIPTION	NUMBER OF COMMISSIONED	DESCRIPTION	NUMBER OF COMMISSIONED
Asphalt Mixer Plant	1	Compactor	10	Dyna Car	3
Bus	8	Welding Machine	2	Oxy – Acetylene Torch Set	2
Cars	26	Pump – De-watering	37	▶ PIP Cutting/Threading Machine	1
Pick – Up	28	▶ Pump – Small Water	10	Asphalt Paver	5
Truck	4	▶ Crane	5	Asphalt Cutter	14
► Trailer	13	▶ Bobcat	11	▶ Hand Roller	8
▶ Water Tanker	8	▶ Loader	5	► Excavator	14
Mixer – Concrete	2	Backhoe	16	Milling Machine	1
Compressor	5	Jack Hammer	3		
Generator	13	Grinders	18	TOTAL	273



MAIN COMPLETED PROJECTS

EICC has completed a remarkable number of projects in the Kingdom of Saudi Arabia, as tabulated below.

	PROJECT NAME	DURATION	PROJECT VALUE	NOTES
▼	Owner : Eastern Province Municipality			
▶ 1	Storm Water Network in Dammam Stage 11 Part 1	34 months	99,000,000.00	Main Contractor
2	Storm Water Network Stage 4 in King Fahad Area (Dammam)	24 months	98,420,000.00	Main Contractor
▶ 3	Storm Water Network in Dammam Stage 10 Part 1	21 months	68,450,000.00	Main Contractor
4	Pump Station in Jubail	24 months	62,167,600.00	Main Contractor
5	Storm Water Network in Dammam Stage 4 Part 2	12 months	49,586,542.50	Main Contractor
6	Storm Water Network in Dammam Stage 7 Part 1	21 months	49,192,565.00	Certified Subcont
> 7	Storm Water Network in Dammam Stage 8 Part 4	21 months	43,837,120.00	Main Contractor
▶ 8	Storm Water Network in Different Area in Dammam	24 months	43,442,655.00	Main Contractor
▶ 9	Storm Water Network in Alkhobar Stage 8 Part 2	21 months	37,000,000.00	Main Contractor

MAJOR CONTRACTUAL UNDERTAKINGS

Main completed projects (continue ...)

	PROJECT NAME	DURATION	PROJECT VALUE	NOTES
\vee	Owner : Eastern Province Municipality			
▶ 10	Storm Water Network in Dammam Stage 8 Part 1	21 months	36,012,890.00	Main Contractor
1 1	Storm Water Network Stage 3 in King Fahad Area (Dammam)	24 months	34,620,031.00	Main Contractor
1 2	Storm Water Network in Dammam Stage 9 Part 1	21 months	34,495,000.00	Main Contractor
1 3	Storm Water Network in Dammam Stage 9 Part 3	21 months	33,147,000.00	Main Contractor
1 4	Storm Water Network in Dammam Stage 7 Part 2	21 months	32,428,660.00	Certified Subcont
1 5	Storm Water Network in Alkhobar Stage 9 Part 1	24 months	25,840,000.00	Main Contractor
▶ 16	Storm Water Network in Dammam Stage 8 Part 2	24 months	21,066,030.00	Main Contractor
1 7	Storm Water Network in Ras Tanura - Different projects	24 months	18,255,980.00	Main Contractor
▶ 18	Storm Water Network in Dahran Stage 9	24 months	15,975,000.00	Main Contractor

Main completed projects (continue ...)

	PROJECT NAME	DURATION	PROJECT VALUE	NOTES
▼	Owner : Eastern Province Municipality			
1 9	Storm Water Network and pump station in Jubail	21 months	14,880,000.00	Main Contractor
2 0	Storm Water Network in Dammam Stage 9 Part 5	21 months	11,468,760.00	Main Contractor
> 21	Storm Water Network in Jubail - Different projects	12 months	11,328,830.00	Main contractor
2 2	Storm Water Network - Different projects	12 months	10,596,119.00	Main Contractor
23	Development and execute new street in Dammam	12 months	7,852,000.00	Main Contractor
2 4	Storm Water Network in Alkhobar Stage 9 Part 3	12 months	6,640,000.00	Main Contractor
25	Storm Water Network in Mulaijah - Different projects	12 months	4,673,200.00	Main Contractor
2 6	Storm Water Network in Qaryat Al Olaya - Different projects	12 months	3,747,000.00	Main Contractor
27	Storm Water Network in Alqulaib	12 months	2,436,000.00	Main Contracto

MAJOR CONTRACTUAL UNDERTAKINGS

Main completed projects (continue ...)

	PROJECT NAME	DURATION	PROJECT VALUE	NOTES
\vee	Owner : National Water Company			
▶ 28	Main pump station and sewage network in Yanbu contract no.1	22 months	108,721,200.00	Main Contractor
▶ 29	Sewage network in Yanbu contract no.2	12 months	54,193,300.00	Main Contractor
▶ 30	Sewage Networks Contract (B11) in Alnaeem Area (Jeddah)	24 months	53,875,800.00	Main Contractor
▶ 31	Sewage network for contract 15 C in Fayhaa area in Jeddah	18 months	49,172,315.00	Certified Subcont
▶ 32	Sewage network for contract 8 D in Khaldyah area in Jeddah	18 months	25,662,513.00	Main Contractor
▶ 33	Storm Water Network in Kilo 14 area in Jeddah	18 months	19,500,000.00	Main Contractor
\vee	Owner : Al-Ahsaa Municipility			
▶ 34	Storm Water Network and Execute Pump Station in Alsalmanyah Area	24 months	202,355,698.00	Main Contractor
▶ 35	Storm Water Network in Al Ahsaa Part 1	21 months	37,495,000.00	Main Contractor
▶ 36	Storm Water Network in Al Ahsaa Part 2	21 months	29,800,000.00	Main Contractor
$\overline{}$	Owner : Prince Sattam bin Abdulaziz University			
▶ 37	Sewage pump station in Prince Sattam University in Al Aflaj	15 months	2,714,500.00	Main Contractor
	TOTAL		1,460,049,308.5	

II ON-GOING PROJECTS

	PROJECT NAME	DURATION	PROJECT VALUE	NOTES
V	Owner : Royal Commission for Riyadh City			
▶ 1	Construction of TSE Network for Green Riyadh Project Group 2	12 months	219,050,526.85	Main Contractor
\vee	Owner: Eastern Province Municipality			
▶ 2	Storm Water Network at Taibah and Alnada District in Dammam City	24 months	125,304,000	Main Contractor
> 3	Construction of two storm water pump stations at Taibah and Fakriyah and Force mainline at Taibah District in Dammam City	24 months	84,180,000	Main Contractor
∇	Owner : Jeddah Municipality			
4	Drainage Solutions for Al Kawthar Area	18 months	74,403,695.90	Main Contractor
	TOTAL		502,938,222.75	

SUPPORT DIVISION



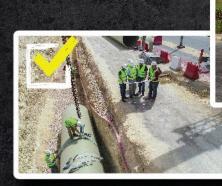
Recently EICC acquires an Asphalt plant in order to serve EICC needs and to be part of the manufacturing companies on this field with daily production capacity of 1600 Ton. Build up over a 16000 Square meter on 2^{nd} industrial area - Dammam.



PHOTO GALLERY OF PROJECTS











STORM WATER PUMP STATION WORKS







STORM WATER PUMP STATION WORKS









STORM WATER PUMP STATION WORKS









SEWER PUMP STATION WORKS







PUMP STATION'S ELECTRO-MECHANICAL WORKS







Thrust Boring Works







GRAVITY LINE WORKS









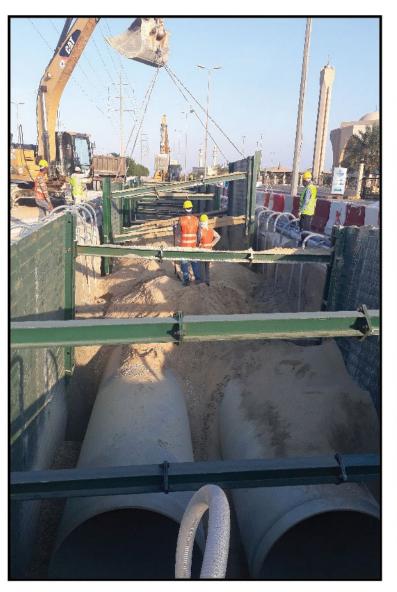
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FORCE MAIN LINE WORKS











ASPHALT WORKS



















EICC looks after the health and safety of all its employees, sub-contractors and those who enter the construction site. The safety officer ensures that all personnel entering the construction site comply with the Clients Safety Rules & Regulations, provide training and instruction to make accident free work site.

SAFETY

At EICC, policy is an important element and requires the attention and involvement of all project personnel. Every individual in the company must be aware of the company's safety policy and attitude towards the control of accidents, damage to equipment and fire.

Each employee satisfactorily discharges the responsibilities allocated to him, and his safety records are taken into account when promotions or other rewards are being considered.

A SAFETY: WHO IS RESPONSIBLE?

Within the site premise, the Project Manager has the overall responsibility for implementation and supervision of the project safety program and for providing the interface between senior management, other department managers and safety officers. This does not relieve all other managers and personnel from their responsibility to actively promote and supervise safety activities within their respective organization and does not preclude day-to-day working relationship between safety officer and all others organizations.

The safety officer's responsibility is the implementation of complete industrial and construction safety

SAFETY, SECURITY AND FIRE PREVENTION

requirements and Client Safety Program and Procedures, training for site personnel, conducting weekly safety meeting, ensuring that all personnel adhere to safety requirements, periodical checking of personnel and safety equipment, coordination and site visits.

At EICC, we ensure corrective actions are taken if any lapses are found, perform safety audit and submit records to administration to coordinate with representatives the implementation of all safety rules and procedures. All necessary records related to safety are maintained. A safety officer reports directly to the project manager.

B SAFETY EDUCATION AND TRAINING

A Safety Officer makes sure that each employee is instructed regarding work hazards and the methods by which these hazards are controlled. Instruction regarding the safety program is provided through weekly toolbox safety meeting. a minimum of 15 minutes is allotted for the safety orientation of all new hired employees, the personnel responsible for the orientation is a qualified person who is knowledgeable in the field of safety.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Every employee wears a hard hat at all times on the job site as mandatory. Employees are provided with PPE, such as eye protection, hearing protection, hand & foot protection, safety belt & lifeline, long trousers & long sleeves shirt, etc. Tennis shoes and slippers are not be allowed.

A safety officer ensures that all employees wear safety belt when working six feet or above the ground. The lanyard is securely attached to the employee 100 percent of time and is allowed maximum fall distance of six feet. Safety belt is worn and

attached to the tie off rail when working out of extensible and articulating boom platforms and to vertical drop lines when working from..

D ACCIDENT REPORT AND RECORDS

A report of all accidents is required through incidents reporting system, reports required is submitted promptly. Written report are submitted not later than 24 hours following occurrence. An immediate oral report are made to the authorized representative in case of all fatal injuries, injuries requiring medical attention, incidents involving damage of contractor materials & fires. Initial oral reports of such incidents are followed by written report detailing the circumstances, corrective action taken and recommended action to prevent recurrence. The written report is made on a standard form acceptable to the client. In case of serious accident, a full detailed account of the circumstances with witness statements and descriptive photographs are submitted.

In addition to the reports above, records are kept of all injuries and damage incidents on a form approved by the authorized representative, and a copy of the record is submitted monthly to the authorized representative. Injury analysis are completed following each injury by the injured employee's supervisor. A monthly safety report with worked man-hour and injury reports in the prescribed format is submitted.

E SAFETY ORIENTATION OF CRAFT FOREMAN

A safety orientation session is conducted by a safety officer with each foreman deployed to site to ensure that the foremen are familiarized with their safety responsibilities. The sessions highlight project safety program and cover the following aspects:

1. Safe Work Area

2. Safe Work Practices

SAFETY, SECURITY AND FIRE PREVENTION

E 1 SAFE WORK AREA

Each foreman is familiar with the conditions in each area of the project to which members of his crew are assigned. Unsafe conditions that exist in the work area are corrected prior to commencement of work, wherever possible. Otherwise, the problem is reported to the attention of the general supervisor or the responsible superintendent who initiates corrective action. The supervisor seeks the assistance of the safety officer on complicated problems.

E 2 SAFE WORK AREA

A supervisor Informs his crew of the safe practice, work methods, and personal protective equipment required when delegating assignments. He is responsible for ensuring that his men have the proper protective equipment and suitable tools for the job and follow the instructions, the safety officer ensures that good housekeeping is maintained at all times on the job site. He ensures that workers comply with safety requirements when using ladders. All scaffolding are erected and maintained in accordance with established standards. When doing either welding and burning operations, employees follow precautionary measures. All regulations normally enforced by Saudi Arabian Traffic Police are be complied with when on the job site.

E 3 SUPERINTENDENT AND SUPERVISOR'S SAFETY MEETINGS

The subject material is typed and reproduced for distribution at the meeting, which is conducted by the safety officer. These safety meetings conform to the following guidelines, covered at each meeting:

- Reviewing of note worthy cases since the previous meeting, identifying principal accident causes.
- Accident prevention methods are initiated by the individuals will be elaborated
- Reviewing of the most frequently noted serious, non-serious but repeated safety violations. Corrective actions required by the responsible individuals are established.
- The safety officer encourages group discussions on methods of corrections, improvements, etc...
- Supervisors selectively assign to groups to ensure that adequate supervision is maintained in the field. Each group are scheduled for a meeting every other week
- The meeting time is around 30 minutes expected in unusual circumstances. Attendance at these meeting is mandatory.
- Each supervisor who conducts tool safety meeting lists all employees who attend, and all safety suggestions and/or questions developed during the meeting and the completed tool box safety meeting report are returned to the safety officer for review and action
- The safety officer prepares a written summary of each meeting, highlighting the major items of discussion, and unsolved issues. Copies of toolbox meetings and attendance list are forwarded to authorized representative.

F FIRST AID

The supervisor ensures that all employees under his supervision are aware of their obligation to immediately report all injuries for first aid.

First aid personnel are introduced to the employees well in advance. All necessary first aid facilities for all its employees including subcontractors are provided. If the injury is serious, it is referred to a nearby hospital. Ambulance is arranged if necessary.

SAFETY, SECURITY AND FIRE PREVENTION

G INCENTIVE PROGRAM

In order to improve safety performance, employees who contribute significantly in the overall implementation of the company's safety programs are rewarded.

II SECURITY

- At EICC, daily activities are logged in book kept at security office. Materials, tools, equipment movements, work rule violation, incidents or special reports are recorded in the logbook.
- All known company vehicle are checked and inspected while leaving or entering the job site. When
 reporting to or departing from duty, the security guards assigned on that shift signs in and out in the
 logbook.
- A security guard is stationed at the entrance of the field office area as indicated with signed guard post. Security guards assume roving inspection duty during night shift to cover the all project area. A key of the office is given to the guard so he can use the telephone at nighttime.
- Removal/withdrawal of equipment, tools and materials from job site are allowed only with written approval by the project manager or construction manager.
- Warehouse on the site is managed by a storekeeper who is responsible for the issuance of materials, equipment and tools. Each item has stock card to record all withdrawals and receipts of all materials and equipment. All materials are stored in this warehouse. The storekeeper has a key of the warehouse and duplicate key is kept at the security office.
- All important documents, plans and files are stocked in a cabinet in one locked room. Only authorized personnel with key are allowed to enter. Unauthorized entrant are apprehended and turned over to the security for investigation.

III FIRE PREVENTION

Each supervisor is obligated to maintain a constant awareness of the fire potential in his area of responsibility. If a potential fire hazard is noted, the supervisor initiates corrective action or notify his superintendent about the problem. Employees question and inform supervisor of potential fire areas.

EICC Co. provides fire extinguishers to be used when required at offices, tool rooms, storage area and at places wherever required on job site, and also provides fire watch personnel for all cutting, burning, welding and all other open flame operations performed in restrictive areas and areas requiring hot permits. Proper

Firefighting equipment's and training are given; record of such training is maintained and forwarded to the Contract Administrator



A Project Quality Initiative (PQI) has been prepared and formulated by EICC to set out the management practices and describe the company's Quality Management System. This initiative is applicable to all Designs, Engineering, Procurement, Construction, Inspection, Testing and Commissioning works carried out by EICC.

To understand the (PQI), a list of terms have been defined below for ease of reference and to ensure a consistent and accurate rendering of texts and a level of translation quality that is even through out the entire course.

TERMINOLOGY

QUALITY	The totality of features and characteristics of a product or service that relies on its ability to satisfy stated or implied needs.	
THIRD PARTY INSPECTION (TPI)	A service provided by an internationally recognized independent inspection agency, employed by the owner and/or contractor, to oversee inspections and tests whenever required by the client or his representative.	
QUALITY ASSURANCE (QA)	All those planned and systematic actions necessary to provide adequate confidence that a product or service will satisfy the given requirements for quality.	
QUALITY CONTROL (QC)	Operational techniques or activities (e.g. inspection or test) used to verify technical and quality requirements for services and / or products.	
QUALITY AUDIT	A systematic and independent examination to determine whether quality activities and related results comply with planned requirements and whether these arrangements are implemented effectively and are suitable to achieve objectives.	

QUALITY PLAN	A document setting out specific practices, resources and sequence of activities relevant to a particular material, procedure, service contract or project.	
PROCEDURES	A documented description of the method to be adopted in the performance of a given task and where applicable the accept /reject criteria for that task.	
INSPECTION	Activities such as measuring, examining, testing, gauging one or more characteristics of a product or service and comparing these with specified requirements.	
NON-CONFORMITY	The Non-fulfillment of specified requirements.	
CORRECTIVE ACTION	An activity, the intention f which, is to return a non-conforming item or action to a stage of conformity. It also covers the action taken to prevent further recurrences of non-conformity.	
CONCESSION	A formal approval by the appropriate agency to authorize a deviation from the specification or design which does not effect the final function of the proposed specification or design.	
REPAIR	The process of restoring a non-conforming condition such that the item conforms to the original specified requirements, where such a repair or restoration is acceptable.	
HOLD POINT	A state in the production cycles where inspections and/or tests are performed to determine the acceptability of an item for further processing.	

WITNESS	A stage in the production cycle, when a third party Inspector, Contractor or Company representative witnesses any inspection and/or test to determine the acceptability of an item for further processing.
CALIBRATION	The comparison of two instruments, measuring devices or gauges (gauges in this sense shall be taken to include manufacturing jigs and fixture) one of which is of a known accuracy and where applicable, traceable to an internationally recognized standard.
The means whereby the integrity or conformity of an item can be assessed with resorting to destructive analytical procedures.	

PROJECT MANAGER

- Responsible to the EICC Committee.
- Administrates the Contract until completion
- Represents EICC to clients, attends co-ordination meeting with client, implements meetings out come in connection with Works Manager of EICC. Co-ordinates with local administration.

ON THE SITE: HEIRARCHY AND RESPONSIBILITIES

- Mobilization of resources and execution of works within the parameters of time and cost, quality and Productivity.
- Monitors progress with respect to EICC Planning, reports to client on progress, invoice EICC bill to Engineer, conducts weekly review meetings with site staff.

CONSTRUCTION MANAGER

- Reports to Project Manager
- Responsible for execution of works as per contract specifications, schedules and milestones.
- Responsible for providing timely resources including trained personal for specialized activities in consultation with Project Manager.
- To ensure compliance to quality and safety standards
- Conducts daily/weekly site meetings with staff and to maintain regular contact with client/engineer representatives for getting timely decisions on matters related to work.

PLANNER

- Reports to the Project Manager.
- Prepare Methodology, Project schedules in consultation with Head Office and Project Manager.
- Prepare Accepted Cost Estimates, obtain approvals for the estimates from parent entities.
- Continuous monitoring of work plans, productivity, resource utilization and other variances from the schedule.
- Controls Receipt/Issue of all drawings, letters, and any other communications to and from Project Manager office/ Parent entities.
- Prepare monthly Progress Report to Project Manager office (for submission to client & respective entities, regional / head office).
- Process enquiries, recommends sub-contractor or supplier agencies with in advance for approvals by authorized personnel (Management).

OUALITY CONTROL ENGINEER

- Reports to Project Manager & QC Manager for setting up of site laboratory for testing various construction materials.
- Testing of the products as per test plans and inspecting the construction materials received at site.
- Indents all laboratory equipment, Commissions and conduct calibration exercises as per plan
- Documents all tests in standard formats.
- Liaison with external lab, third party agency labs.
- Conduct Laboratory Activities independently and reports any potential problems to the Project Manager.
- Interaction with Client / Consultant regarding material selection / testing / mix design and approval.

OUALITY ASSURANCE COORDINATOR

Acts as a Quality Assurance Administrator & additional duties are as follow:

- Checks and approves work procedures of Section Engineers based on mock-up results.
- Monitors implementation of procedures, record keeping by section through weekly audits.
- Reports non- compliance and proposes remedial action to Site Staff and Senior Management.
- Follows up through remedial measures.
- Conducts himself articulately and impartially with all sections.
- Send monthly reports through Project Manager to respective regional/head office coordinators of each entities.

SURVEYOR

- Reports to Construction Manager.
- Understands client's requirements, prepares Project

- Survey Plan and Survey Scheme(Sketches)
- Locates Grid Control Stations, Benchmarks, etc.. in consultation with the Section Engineer responsible.
- Constructs such survey features through the Section Engineers.
- Provides survey assistance for sections.
- Maintains daily survey records.
- Ensures calibration of all measuring equipment as per calibration plan.
- Safe keeps all equipment under his scope.
- Conducts post construction checks Reports deficiencies to Planning Engineer and QA.

BILLING ENGINEER

- Reports to Project Manager.
- Receives, checks fortnightly measurements from Site Engineers.
- Prepares Sub Contractor bills in time.
- Prepares client bills.
- Conducts monthly physical stock verification with Stores and
- prepares bulk material reconciliation on 25th of each month.
- Reconciles quantities paid by client and those paid to sub contractors.

SECTION ENGINEER

- Reports to the Construction Manager.
- Prepares daily plans of work from agreed weekly/monthly plans.
- Organizes manpower, materials, equipment to achieve plans.

- Complies to all procedures, drawings while execution (Project Quality Plan)
- Checks all works done by subordinates and maintains check records applicable to each activity.
- Co-ordinates with other agencies when required.
- Ensures safety in the workplace as per Project Safety Plan.
- Inculcates good housekeeping practices.
- Prepares Sub-contractors bills in time and submits to the Billing Engineer.
- Affords all facilities to quality audits.
- Reports any errors to Works Manager, endeavors to improve.

PLANT AND MACHINERY ENGINEER

- Reports to the Project Manager & Equipment and Logistic Manager functionally.
- Co- ordinates with Works Manager for daily deployment of plant to various sections (Planning Engineer allots to sections as per priority).
- Conducts all preventive maintenance as per equipment manuals.
- Ensures adequate stock of fast moving spares.
- Allots duty rota to Operators.
- Administrates fuel oil supply, reconciles usage in consultation with Stores Department, submits reconciliation statements as on 25th of each month to Planning Department.
- Conducts repairs, breakdown maintenance, arranges alternative equipment when required economically.

SAFETY ENGINEER

- Reports to the Project Manager & Safety Manager.
- Prepares Project Safety Plan, gets approval from clients.
- Implement safety practices in workforce. Conducts lessons on good practices.
- Supervises work of Safety Stewards.

ACCOUNTS AND ADMINISTRATION OFFICER

- Reports to Financial Manager & Project Manager administratively.
- Processes local purchases, sub-Contractor payments and other payments to suppliers.
- Follows up with client for running bills.
- Liaises with all local bodies and ensure administrative support to
- Construction Manager (e.g Communication, Transport, etc.)
- Staff welfare activities.

TIME OFFICER

- Responsible to Accounts and Administration officer.
- Labor attendance

STORES IN-CHARGE

- Reports to Project Manager.
- Processes all local purchase requirements and bulk purchase through Concerned Office.
- Receipt, Storage of Bulk Material, equipment.
- Material reconciliation and all accounting matters associated with Stores.

III PROJECT CONTROL

The control and administration of the project plays an important part in EICC's operation to ensure a system that is both sound, effective and efficient. The methods include Contract Review, Contract Variation, Planning & Scheduling, Administration, and Reporting.

CONTRACT REVIEW

Prior to commencing work on the project, the contract documents are reviewed by the appropriate personnel (identified for each project) to ensure that all references, codes and standards were clearly identified so that a complete assessment of the engineering design/construction are made, leading to the eventual realization of the project. Omissions or errors are notified to the owner / consultant.

CONTRACT VARIATIONS

Any variations to the contract raised by either the client or the contractor are reviewed to assess its impact on the project schedule and cost implications. All variations to the contract are dealt with in accordance to agreed procedures.

PLANNING AND SCHEDULING

The planning and scheduling of the project are achieved by Management Planning and Control System and are maintained by the Project Manager of each sector to show the status of the project at any given time. Periodic reports are sent to HCC Committee through Project Manager.

REPORTING

The Project progress is reported to the Client by means of a monthly report, which reflects the Contractor's performance during the reporting period. This report contains all the necessary information to enable the Client to assess progress and to establish whether the project is on schedule. In general the report summarizes the project status by reference to agreed milestones and forecast completion dates and supplemented by "S' curves, bar charts and photographs. Such a report is furnished in a format acceptable to Client.

IV DESIGN

EICC ensures that designs are coordinated through various methods and procedures necessary for the control and administration of design.

DESIGN CONTROL

The purpose of design control is to ensure that the Owner's requirements are reflected in the final design, that all of the appropriate codes and standards have been observed. To this end, the Design Control is implemented by EICC to address these criteria and to ensure compliance with the contract specifications.

DESIGN PLANNING

Design Planning forms an overall part of the EICC's project schedule. Individual discipline design planning will be the responsibility of the various divisions who are to carry out the design and supply of major equipment and services. The Project Coordinator monitors such planning to ensure that the necessary technical interfaces are effected and that such planning is integrated into project schedule.

DESIGN INPUT

Design input is based on the client supplied technical specifications and is issued to the division by the Project Coordinator for application within its design. Conflicting and ambiguous designs are resolved between the divisions and their vendors as required.

DESIGN OUTPUT

All design output by the EICC and its Vendors are documented by means of specifications, drawings, calculations and analysis. EICC ensures that all design output meets the requirements of the design input and contain or refer the necessary acceptance criteria, conform to the necessary regulatory requirements, and identify the characteristics, which are crucial to the safe operation of the designed product.

DESIGN VERIFICATION

Design verification are carried out by EICC to ensure the design meets the input/output requirements by holding regular design reviews, implementing the necessary qualification tests, reviewing and checking calculations and by comparison with similar proven design.

DESIGN CHANGE CONTROL

Design changes and modifications are identified and documented by the EICC for review and approval on the appropriate form.

DOCUMENTS CONTROL

EICC's procedures are modified as necessary to take into account the contract requirements for the methods of control of numbering, review, distribution and revisions. All documents prepared for the project are identified and controlled in a manner, which enables the easy identification and retrieval of the documents when required. Similarly, any revisions or changes to documents are controlled to ensure that only the latest issue is in use.

VI PROCUREMENT

The responsibility for all procurement activities rests with the Materials Department. All procurement and associated expediting are carried out in accordance with the Materials Management Manual.

VENDOR QUALIFICATION SELECTION

EICC has existing procedures for vendor selection, as per Materials Management Manual.

MATERIALS IDENTIFICATION AND TRACTIBILITY

All materials procured for the project are subjected to the verification controls as required by the specifications. In addition, records are maintained to ensure that materials are traced back to their origin and to confirm that they have been supplied in accordance with the project specifications. EICC have procedures for the control of material identification and marking.

HANDLING, PACKING, STORAGE AND DELIVERY

Procedures for the handling, packing, marking, preservation, storage and delivery of material are developed to take into account the prevailing weather conditions on the construction site and the likely conditions encountered during transit.

VII CONSTRUCTION

EICC utilizes methods in controlling the control of inspection and test activities to ensure the smooth progress of the construction work.

INSPECTION AND TEST PLAN

All construction activities are subjected to inspections and tests to confirm that a particular process is satisfactorily completed and that the construction work goes on smoothly. The scope of such inspections and tests extends from receiving inspections on material arriving at site and material identification, production, through to final completion of the project. Detailed Construction Inspection and Test Plans for the project are developed to reflect the scope of quality control and inspection activities.

CONSTRUCTION PLAN AND METHOD STATEMENTS

EICC developed a construction plan and method statements which detail the sequence and scope of each work package and the procedures required to perform the work. The plan describes the interfaces between the different construction groups and how the coordination of these activities are achieved.

VIII COMMISSIONING

All commissioning activities are performed in accordance with the Contract requirements and specific procedures.

QUALITY CONTROL

THIRD PARTY INSPECTION

The Inspection and Test Plans details the extent of the quality control activities on the project and indicate the scope of any Third Party Inspectorate involvement.

OUALITY CONTROL PROCEDURES

At EICC, whenever a quality control action is required by the inspection and Test Plans, reference is made to the applicable quality control procedures which are used in conjunction with the applicable codes and standards to assess the acceptability or otherwise of the material, tests or procedures.

MEASURING AND TEST EQUIPMENT

EICC is aware of its responsibility to ensure that all measuring and test out in accordance with the its procedures and contract requirements.

X

NON-CONFORMANCE AND CORRECTIVE ACTION

EICC considers non-conformance to be separated into those dealing with construction quality system and those dealing with material non-conformance. In either case, non-conformance are clearly documented, its cause identified and appropriate corrective actions are taken to remove the non-conformance. Wherever practicable, preventive action is taken to ensure that the risk of recurring non-conformance is avoided.

XI QUALITY AUDITS

During the course of the project, regular quality audits are performed to determine the effectiveness of the quality system and a plan in particular. To this end an audit schedule is prepared to cover all quality related activities on the project and is implemented at a frequency determined by project activity.

XII QUALITY RECORDS

EICC establishes for maintaining the following functions:

- Contract review
- Design verification
- Inspection and test records
- Internal quality audits
- Training

- Master list of design calculation and drawings
- Identification of the the current revision of drawings
- Special processes, specialized skilled manpower
- Calibration records for inspection, measuring and test equipment
- Non-conformity review and corrective action

XIII TRAINING

Personnel assigned to the project are selected on the basis of qualifications and experience. Where this is not practicable, training is provided. Similarly, personnel who require to be regularly examined to re-qualify, their duties are regularly assessed and where appropriate retrained to maintain their skill level. In addition, all staff receive basic training in safety as a part of the project program.

XIV SAFETY

Safety is an essential requirement if a timely and effective completion of the project is to be achieved. In recognition of this fact, the EICC allocates adequate resources to establish and implement a Project Safety Program. This Program is intended to compliment rather than replace the client's safety policy.

CITATIONS AND CERTIFICATES



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CITATIONS AND CERTIFICATES





Registration Certificate

The Quality Management Systems

Of

EAMMAR INFRASTRUCTURE CONTRACTING CO, LTD.

Carried out at following site:

Eastern Region, Khobar, Alsharikh Building, Ground and 1st Floor, Abdulrahman Aldakhel Street, Saudi Arabia

Has been found to conform to the Quality Management System Standard:

ISO 9001:2015

This certificate is valid for the following Product or Service ranges:

Engineering, Procurement and Construction (EPC) For Storm Water Networks / Main Pipelines, Wastewater Networks/Sewers Main Pipelines, Water Networks/Main Pipelines, Water Transmission Pipelines,

Storm/Sewage/Wastewater Life and Pump Stations, Asphalt and Road Projects, Electro-Mechanical Works and Operations And Maintenance Works

CERTIFICATE NO. : IAS/QMS/F1370 ISSUED ON 11/05/2021

VALIDITY DATE : 10/05/2024

18º SURVEILLANCE DUE ON: DONE 2ND SURVEILLANCE DUE ON: 11/04/2023

THE VALIDITY OF CERTIFICATE IS SUBJECT TO REGULAR SURVEILLANCE AUDIT ON OR BEFORE ABOVE MENTIONED DATES AND IT'S ONLY VALID AFTER SUCCESSFUL SURVEILLANCE WITH CONTINUATION LETTER ISSUED BY CCPL

To verify the Status of the gent/figate, please visit IAFSEARCH CERT wersite https://www.iafcertsearch.org

CHAIRMAN / DIRECTOR





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CCPL is accredited by International Accreditation Service (IA3) United States of America



Registration Certificate

Registered

This is to certify that The Quality Management Systems Of

Plant of Eammar Infrastructure Contracting Company Ltd

Carried out at following site:

Kingdom of Saudi Arabia, Dammam, Second Industrial City

Has been found to conform to the Quality Management System Standard:

ISO 9001:2015

This certificate is valid for the following Product or Service ranges:

Mixing and Supply of Asphalt for Roads Paving

CERTIFICATE NO. : IAS/QMS/G1037 ISSUED ON

20/01/2022

15T SURVEILLANCE DUE ON: DONE 2ND SURVEILLANCE DUE ON: 20/12/2023

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BEFORE ABOVE MENTIONED DATES AND IT'S ONLY VALID AFTER SUCCESSFUL SURVEILLANCE WITH CONTINUATION LETTER ISSUED BY CCPL

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CHAIRMAN / DIRECTOR







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شهادة شكر وتقدير

يسر إدارة الإشراف على مشاريع تصريف مياه الأمطار بأمانة المنطقة الشرقية بان تتقدم بالشكر والتقدير لشركة إعمار البنية التحتية للمقاولات المحدودة على مشاركتها وجهودها الفاعلة والمبذولة في تتفيد مشروع تصريف مياه الأمطار المرحلة الثالثة بضاحية الملك فهد بالدمام وقيمة المشروع (34,620,031 ريال).

و هذه شهادة منا شكراً ونقديراً على جهودكم المبنولة لإنجاز الاعمال حسب الشروط والمواصفات القياسية لمشاريع تصدريف مياه الأمطار المعمول بها بالمملكة العربية المعودية.

مدير الإشراف على تصريف مياه الأمطار المهندس/ تركى بن عبل أله القحطاني



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شكر وتقدير



يسر شركة المياه الوطنية أن تتقدم بالشكر والتقدير

شركة / إعمار البنية التحتية للمقاولات المحدودة

وحصولها على المركز **الاول** لجائزة السلامة وذلك لالتزامها وتطبيقها لاشتراطات ومعايير السلامة المهنية في أعمالها التي نفذتها مع المياه الوطنية في محافظة جدة لعام ١٩١٨م





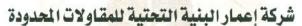




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السلام عليكم ورحمة الله وبركاته

قرارك ... يحدد مصيرك

فقد تقرر منحكم هذه الشهادة عرفاناً من مرور محافظة الأحساء نظير ما بذلتم من جهود أثمرت عن إنجاح فعاليات هذا الأسبوع

منمنين لكم دوام النوفيق والنجاح

مدير مرور محافظة الا عقيد احسين بن أحمد مب









